ACHIEVE BEYOND SCHOOLS

"We R.A.I.S.E. each other"

CCTV Policy

Independent School Standards: paragraphs 7, 11, 16 and 34

Achieve Beyond Schools Ltd is registered with the ICO as a Tier 1 data controller: ZC103506

Latest review and update	September 2026
Next external review and update	September 2027

AIM

Achieve Beyond Schools make use of Closed-Circuit Television (CCTV) in the daily operation of its school. The aim of this ensures and maintain the safety and security of pupils, adults, and visitors in our special school environment, including against allegations of abuse. It also ensures the protection of buildings and facilities.

USE OF CCTV

Only images are recorded, no audio. Our use of CCTV, as in accordance with GDPR, is transparent, as follows:

- signage alerting visitors to our use of CCTV is in school building entrances
- all families and their children visit the school prior to placement as part of the admissions process, during which use of CCTV is explained and seen (as surveillance screens are in leaders' offices)
- all colleagues are familiar with this policy as part of their induction.

CCTV IN OUR SCHOOL

CCTV cameras are used throughout the school in all rooms (class and therapy rooms and outside spaces) except for sensitive areas or areas that require confidentiality (i.e. changing rooms, showers, toilets or offices).

CCTV is displayed on screens in leadership offices but is not routinely or consistently monitored. Recording is 24-hour and images are stored securely on internal servers, for up to 30 days.

Images are **only** downloaded and shared securely in the following circumstances:

- for the police to aid their investigations, as appropriate
- for disciplinary purposes (e.g. in the case of a physical allegation made against an adult).

Due to confidentiality, CCTV will only be shown (to families or local authority representatives, for example) in **extreme circumstances only**.

The final decision to share CCTV images will always be made by the Executive Head.